

Days Out With Dad Committee Meeting

Wednesday 9th January 2013 – AGM

Present: David, Gareth, Huw, James, Jamie, Kevin, Mark, Martin, Rob

1. Review of, and Proposal to approve minutes from last meeting

Action – Survey Monkey - Committee members still need to look at draft survey in preparation for next meeting – eg comments, additional questions – the intention being to send out to everyone on the mailing list for feedback. To view survey, go to Survey Monkey website User name: mbooy Password: daysout
Minutes were approved

2. Chairman's Report

David handed out a summary of his report – a full report is available on the website. Key points: Distribution list increased from 90 to 122, the 'Involve a Dad' project funding from Herefordshire Council as well as grants from various other sources.

3. Treasurer's Report

Mark outlined some of the main incomes and expenditures over the year. These included:

- Total income over year	£3,727.50
- Total expenditure over year	£3,214.00
- Donations to DOWD	£2,000.00
- Income from Tent Hire	£50
- Total income from events	£890.00
- Total expenditure on events	£2457.00
- Cost of Insurance	£363.00

The Mud Run event cost £410 in entry fees and £326 on T-shirts. We got back through sponsorship a total of £786 which was split between DOWD and Help the Heroes, each getting £393. This meant the event was not 'cash neutral' as we had hoped

4. Proposal to approve outline 2012 accounts

Action – MT to get Accounts audited in the next couple of weeks. It was suggested we delay approving accounts until after they have been audited.

5. Election of Committee Members

Kevin indicated he would like to step down as Secretary but was happy to remain on the committee. David thanked Kevin for his work as Secretary

Mark nominated David to continue in the role of Chairman

David nominated Martin to stand as Secretary

Jamie nominated Mark to continue as Treasurer

These were agreed by everyone present. It was also agreed that other committee members would continue on the committee

6. Proposal to shift meeting times/location

It was suggested that the next meeting be piloted on a different day and the suggestion was to move meetings to the last Monday of each month, with the next meeting being Monday 28th Jan. Venue and time to remain the same.

Action – DM to inform committee members and other Dads of this change via email/website

Action – MB to add a question to Survey Monkey about Committee meetings

7. Well Developed Proposals for new Events

Rob had found out about a 'Rainforest Roadshow' – Cost £380 and suggested a Sunday afternoon in March. He also suggested using Ashfield Park School with the hope of attracting some new members from the school/Ross area. It was felt this would be great and worth pursuing.

Action RS – to find out more about numbers, age range, insurance details and availability, as well as the hiring of Ashfield Park

8. Review of Child Safety Policy

To be reviewed at the next meeting, along with Health & Safety Policy and Equal Opportunity Policy so they can be posted on the DOWD website. Huw reminded people this should be considered during the planning phase of any event and any queries directed to Huw

Action – JR, HR, PB to check through policies and circulate in time for next meeting

9. Proposal to market “Involve a Dad” more widely & effectively

David said he had hoped the £400 grant per event would bring in more people wanting to organise events, although the feeling was people would only take on the organisation of an activity once they had been to other DOWD events. James suggested adding a message about ‘Involve a Dad’ as an email signature to all emails to keep people reminded.

Action – DM to look into adding ‘Involve a Dad’ message as an email signature

It was also suggested producing a DOWD flyer which could be used as a recruitment tool to hand out/email to new and potential dads which also has information about the ‘Involve a Dad’ funding

Action – MB volunteered to have a go at drafting a flyer for discussion/feedback

10. AOB – Future Events

A discussion was had about future events. David said events should try and offer something different/extra that a family could not necessarily do on their own and Mark stressed the need to plan and structure event with clear times etc. One suggestion was to try and organise events on the same time/day each month although it was recognised this was not always possible using outside providers. It was also pointed out that events tend to favour boys at present. Suggestions for future events included:

- Cycling event – Huw to look into
- Outward Bounds Activity at St Weonards Base – Mark to follow up
- Raft Building event – Kevin to look into

Other ideas included something using the Savoy Theatre in Monmouth, Walk around Forest of Dean Sculpture Trail including using climbing wall and a Barbecue

11. Date of Next Meeting Monday 28th January – 8.30pm and the Pilgrim Hotel

Agenda to include:

- Approval of 2012 Accounts
- Review of Policies
- Feedback on Survey Monkey Questionnaire
- Feedback on DOWD Flyer
- Agenda to include